

# Request for Architectural Approval

BETHESDA OAKS HOMEOWNER'S ASSOCIATION, INC.



**HOMEOOWNER INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**MODIFICATION INFORMATION**

**Type of Modification:**

Fence Extension     Awning     Satellite Dish     Landscaping     Exterior Modification

Other: \_\_\_\_\_

**Description of Modification** (attach more detailed improvement description, if applicable):

Location: \_\_\_\_\_ Size: \_\_\_\_\_

Color: \_\_\_\_\_ Material: \_\_\_\_\_ Contractor: \_\_\_\_\_

Estimated Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Estimated Completion Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(Please include a copy of the property survey with proposed changes/additions shown, along with plans/drawings of proposed modification. For any modifications to the home, a photo of the home must be included in the request).

**NOTE: Homeowners are responsible for obtaining all necessary permits and appropriate approvals.**

**City of Gastonia Public Services:**

- **Permits:** 704-866-6952 | <http://www.cityofgastonia.com/doing-business/permits-inspections.html>
- **Public Works and Utility Department:** 704-866-6043 | <http://www.cityofgastonia.com/residents/utilities-customer-service.html>

Requests for multiple changes must be submitted separately.

**There are three ways to submit your application:**

- **E-mail:** [ldyer@propertymattersrealty.com](mailto:ldyer@propertymattersrealty.com)
- **Mail** applications to:  
Property Matters Realty, 201 E. Main Avenue, Gastonia, NC 28052
- **Fax** to 704-861-0783

Received by: \_\_\_\_\_ Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(Signature of Committee Member)

Approved     Not Approved

Date Approved: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Initials: \_\_\_\_\_